

Hire conditions for The Stage, given the ongoing prevalence of COVID-19

Hires are currently limited to one per day to allow the premises to be cleaned after each hire and attendees per session are limited to 6 + 1 supervisor/tutor so that social distancing can be maintained at all times.

The Trustees have introduced the following requirements for use of the premises:

1. Hirer to keep a log of the names, addresses and phone numbers of all attendees at each session including the supervisor/tutor. Any participant who is not willing to supply the required information will not be admitted. The log will be kept private and secure by the hirer but will be made available to the appropriate public health authority such as NHS Test and Trace on request. The Stage's booking manager will be made aware of this fact at the earliest opportunity.
2. Participants are expected to follow Government Guidance (as issued on 21.08.20) that a face covering must be worn in indoor settings such as The Stage.
3. A digital thermometer has been provided by The Stage and it is expected that the temperature of each participant will be taken on arrival.
4. Participants should make full use of the hand sanitizer provided and use the closed bins in the kitchen and WC for disposing of any wipes and paper towels.
5. The session should be run in a way to maintain social distancing, with participants generally seated.
6. Hirers need to provide their own refreshments such as tea bags, milk, sugar, biscuits, bottled water, etc. A sealable Tupperware-type box will be allocated to regular hirers so that items can be stored at the premises. Any food or drink left elsewhere will be discarded.
7. Hirers are welcome to use the kitchen. All crockery, cutlery, glassware, etc. used should be washed with hot soapy water and left on the draining board. To avoid contamination by handling after washing our staff will dry and put away after your group has left the premises.
8. Should there be any further national or local lockdown measures imposed on premises such as The Stage that mean that we are unable to open, the Trustees would have the right to cancel any bookings without notice or penalty.

Trustees of the Stage

01.09.2020